



## L2RPT

### **SIRS-323 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day Verification Report SIRS-327 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day – Eligibility Types**

For public schools and districts, Free and Reduced Price Lunch (FRPL) eligible student counts are calculated from the Student Information Repository System (SIRS). Charter school FRPL eligible student counts must still be reported through the Basic Education Data System (BEDS) Online reporting system.

While charter schools may view a SIRS-323 report in the L2RPT reporting system if they have reported the associated program service codes in SIRS, this report should be considered “informational only” as *only the counts submitted through BEDS Online will be considered the official counts for public reporting of FRPL eligible counts for charter schools*. Nonpublic schools, including Article 81 schools, will not see BEDS enrollment verification reports in L2RPT at this time.

The SIRS-327 report is not subject to verification and is presented for informational use only.

FRPL eligible student counts are calculated as of BEDS Day each school year. BEDS Day FRPL eligible counts are used for many purposes including: State aid calculations; generating targeted federal program aid; reporting in New York State Report Cards; and reporting to the media.

BEDS Day FRPL eligible student counts from SIRS are calculated using the same business rules for determining students who are enrolled on BEDS Day. It is important to note that these are the same rules that were in place when these data were collected in aggregate through the BEDS Online reporting system. The *collection method* for FRPL eligible counts has changed, but neither the business rules for reporting FRPL eligibility nor the anticipated uses of the data have changed. FRPL eligible counts are determined based on BEDS Day enrollment and the presence of appropriate program service codes. **If a FRPL eligible student is enrolled in a specific school, the student is counted as part of the BEDS Day FRPL eligible count for the school and district of enrollment regardless of where the lunch is served, or any other qualifying or disqualifying factors, such as where the student lives.**

To be included in the enrollment counts considered when determining the FRPL eligible count, the student must be included in the SIRS-313 BEDS Day Enrollment Verification Report by Location of Enrollment & Student Subgroup. The criteria for this report are noted below; more information is also available in the BEDS Enrollment report guide at:

<http://www.p12.nysed.gov/jrs/level2reports/SIRS-312-313-314-316-319ReportGuide.pdf>

To be included in the FRPL eligible count, a student must be enrolled on BEDS Day and reported in SIRS with one of the following Reason for Beginning Enrollment codes:

- 0011 (Enrollment in building or grade)
- 0022 (Foreign Exchange Student)
- 5544 (Transferred under NCLB Title 1, School in Improvement Status)
- 7000 (Transferred under NCLB, Persistently Dangerous School)
- 7011 (Transferred under NCLB, Victim of a Serious Violent Incident)

In addition to the enrollment criteria listed above, FRPL eligible students must have one of the following Program Service codes reported in SIRS with a beginning date on or before BEDS day and an ending date on or after BEDS Day (or no ending date):

- 5817 (Free Lunch Program) to be eligible for **Free Lunch**
- 5806 (Reduced-Price Lunch Program) to be eligible for **Reduced Price Lunch**

In circumstances when a student has both a Free Lunch and a Reduced-Price Lunch program service record reported, indicating eligibility for both on BEDS day, the student will be counted as eligible for Free Lunch.

**General qualifications determining FRPL eligibility (from SIRS Manual):**

Students who have an approved lunch application or other documentation acceptable to the federal lunch program should be reported for free or reduced-price lunch (FRPL) purposes.

Students may be reported as qualifying for a FREE lunch if they:

- 1) are found during the federally mandated Direct Certification Matching Process (DCMP) to be SNAP (Supplemental Nutrition Assistance Program) and/or Medicaid-eligible;
- 2) reside in the same household as a child receiving SNAP, TANF, FDPIR or deemed Medicaid eligible through the Direct Certification Matching Process (DCMP);
- 3) are documented as:
  - homeless-identified by the Homeless Liaison
  - foster-certified directly by State/local foster agency
  - migrant-identified by Migrant Outreach Education Program Coordinator
- 4) are documented in a program as per the Runaway and Homeless Youth act;
- 5) are documented to be in a federal Head Start/Even Start program;
- 6) have a National School Lunch Program (NSLP) application approved for free lunch or a CEP/P2 income inquiry form; or
- 7) are documented to be in a Food Distribution Program on Indian Reservations (FDPIR).

Students may be reported as qualifying for a REDUCED-PRICE lunch only if they:

- have a National School Lunch Program (NSLP) application for reduced-price lunch or a CEP/P2 income inquiry form and
- have a reported family income of 131 to 185 percent, inclusive, of the federal poverty level as determined using the federal income guidelines established for the current school year.

Carryover of previous year's eligibility is for up to 30 operating days into the current school year or until a new eligibility determination has been made, whichever is first. If a new eligibility determination for the current school year has not been made by BEDS day and a student is within the 30-day carryover period, the student should be reported as qualifying for either free- or reduced-price lunch. Carryover (30 days) also applies to students who transfer from a CEP participating to a non-CEP school during the school year. For students within the 30-day carryover period report the previous eligibility type if known, if not known report CARRYOVER.

Students who have met the eligibility requirements for the federal *Free Lunch Program* must be reported with *Program Service Code 5817: Free Lunch Program*. Students who have met the eligibility requirements for the federal Free Breakfast Program and/or the federal Free Milk Program must also be reported with *Program Service Code 5817: Free Lunch Program*. Students reported with *Program Service Code 5817: Free Lunch Program* should also be reported with Program Service Code 0198: Poverty-from low-income family.

For students who are within the 10-day loss of benefit grace period, their program service record should be ended at the time the student is determined to be no longer eligible for a free or reduced price lunch (at the beginning of the grace period).

For districts participating in the Community Eligibility Provision (CEP), actual current eligibility determinations must be made for BEDS reporting purposes. This can be done by conducting the Direct Certification Matching Process (DCMP) with Child Nutrition Program SNAP and Medicaid data along with the collection of family income from an alternate eligibility form. NOTE: Districts may not report that all students in a CEP site are free (*Program Service Code 5817: Free Lunch Program*) solely because they are attending a CEP participating school.

Students who have met the eligibility requirements for the federal *Reduced-Price Lunch Program* must be reported with *Program Service Code 5806: Reduced-Price Lunch Program*. Students who have met the eligibility requirements for the federal Reduced-Price Breakfast Program must also be reported with *Program Service Code 5806: Reduced-Price Lunch Program*. Students reported with *Program Service Code 5806: Reduced-Price Lunch Program* should also be reported with Program Service Code 0198: Poverty-from low-income family.

Every student reported as qualifying for either a free or reduced-price lunch must also be reported with an eligibility type code. Report at least one eligibility type code associated with a student's free or reduced-price lunch record. Once a student's Carryover eligibility has expired, report only one additional non-Carryover eligibility type. It is not necessary to report additional eligibility types UNLESS the student becomes DCMP eligible. When eligible, DCMP should always be reported.

Vendors should visit the IRS Vendor Support page at <http://p1232.nysed.gov/irs/vendors/home.html> for current guidance.

## Description of Reports

### SIRS-323 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day

This report presents district- and school-level counts of students by grade cluster: for Pre-Kindergarten alone; for Grades K-6 and ungraded elementary together; and for Grades 7-12 and ungraded secondary together. Totals are presented in grade cluster groupings as “All Students” and in the various subgroups under gender, race/ethnicity, disability status, English proficiency status, economic status, migrant status, homeless status, foster care status and parent in armed forces status. While the FRPL eligible count is as of BEDS Day, subgroup status is determined using program service data reported anytime during the school year (using the SIRS school year snapshot). That is, if a student enrolled on BEDS Day is FRPL eligible and was a member of a subgroup or program category (e.g.: disability, LEP, economic status, etc.) at any point in the school year, then that student will be counted as a member of that subgroup on this report.

The report also presents district- and school-level “Total Eligible” counts **excluding Pre K**, in Column “l”, which is the count recognized as the official FRPL eligible count for all public schools and districts. At the school level this total is arrived at by adding the comparable cells for the two columns “e” (Total Eligible excluding Pre K for Free Lunch) and “j” (Total Eligible excluding Pre K for Reduced Lunch). At the district level this total is arrived at by adding the comparable cells for these two columns across all schools in the district.

Note: In addition to *excluding* Pre-Kindergarten students from the FRPL Total Eligible counts, these counts also *do not include* preschool (PS) students, AHSEP enrolled students (GD), homebound students (Location Code ending in “0777”), home schooled students (Location Code ending in “0888”).

Because BEDS Day occurs at the beginning of the school year, but student records for enrollment, program services and assessment records may be updated in SIRS throughout the school year, NYSED extracts and BEDS Day FRPL counts at certain designated dates during the school year and stores these extracts in a duplicate report referred to as a snapshot report. Snapshot records are stored in L2RPT and are available to a district or school user in the Free and Reduced Price Lunch Eligible report designated with a report extension of “.1”. (Ex: March snapshot of SIRS-323 may be found in SIRS 323.1.)

The first snapshot of FRPL eligible counts is in January, when the total FRPL rate will be supplied to State Aid for use in preliminary aid projections. Any FRPL eligible count snapshot report (SIRS-323.1) that has been released prior to the final reporting deadline and certification for any school year will be labeled as *preliminary* when released.

Following any SIRS-323.1 snapshot date, schools and districts will be able to continue loading student records into SIRS, adding and/or updating student enrollment and program facts. The SIRS-323 FRPL eligible count report will continue to be available in L2RPT following the release of the snapshot, but only the main SIRS-323 will be refreshed weekly, while the aggregate and student level detail reports from the set of data available in SIRS *as of the snapshot date* are only available in the now-historic SIRS-323.1 snapshot report.

Districts will be required to certify their FRPL eligible counts for the End of Year snapshots in SIRS. Schools and districts should secure copies of Verification Reports for all snapshots, keeping in mind that the End of Year snapshot replaces earlier snapshots. (Further information on BEDS Day enrollment and snapshot-specific reporting cycles, and other relevant data collection information may be obtained in the BEDS Day Enrollment Verification Report Guide. There is one guide for all BEDS Day Enrollment reports: SIRS-312, -313, -314, -316 and -319.)

**SIRS-327 Free and Reduced Price Lunch Eligible Students Enrolled on BEDS Day – Eligibility Types**

Note: This report is informational only and not subject to verification.

This report presents district- and school-level counts of eligible students by grade cluster: for Pre-Kindergarten alone; and for Grades K-12 and ungraded elementary and secondary together. Totals are presented in grade cluster groupings as “All Students” and in the various subgroups under gender, race/ethnicity, disability status, English proficiency status, economic status, migrant status, homeless status, foster care status and parent in armed forces status. While the FRPL eligible count is as of BEDS Day, subgroup status is determined using program service data reported anytime during the school year (using the SIRS school year snapshot). That is, if a student enrolled on BEDS Day is FRPL eligible and was a member of a subgroup or program category (e.g.: disability, LEP, economic status, etc.) at any point in the school year, then that student will be counted as a member of that subgroup on this report.

The report also presents a “Total of Eligibility Types” for K-12 only which represents all eligibility type codes (shown by code and description below) recorded for students grades K-12 at anytime throughout the school year. Because up to six eligibility type codes can be recorded per FRPL eligible student, “Total of Eligibility Types” may exceed the total number of students eligible for Free Lunch K-12 and Reduced Price Lunch K-12.

Eligibility Type Code	Description
	Report at least one eligibility type code associated with the student’s FRPL record. When available (eligible), DCMP (SNAP) should always be reported. Eligibility types may be added during the school year. However, once a student is reported as DCMP, no additional eligibility types are needed.

APPLICATION	Free or reduced eligible based on NSLP (National School Lunch Program) application for free and reduced-price school meals/milk or CEP/P2 income inquiry form.
CARRYOVER	Carryover of previous year's eligibility for up to 30 operating days into the new school year or until a new eligibility determination is made, whichever is first. Once a new eligibility type is determined, report only one additional non-CARRYOVER eligibility unless DCMP. When eligible, DCMP should always be reported. CARRYOVER may be used from the beginning of the school year up to and including October 31. Extension of eligibility applies to students who reside in the same household as a student in CARRYOVER status. CARRYOVER (30 days) is also available to students who transfer from a CEP participating to a non-CEP school during the year.
DCMP	SNAP (Supplemental Nutrition Assistance Program) and Medicaid eligible per federally mandated Direct Certification Matching Process (DCMP) <i>plus</i> extension of eligibility to children living in the same household as a child receiving SNAP, TANF, FDPIR benefits or deemed Medicaid eligible through the Direct Certification Matching Process (DCMP).
FDPIR	Food Distribution Program on Indian Reservations.
FOSTER	Foster child certified directly by the State or local foster agency.
HSTART	Federal Head Start/Even Start program.
HOMELESS	Homeless student identified by Homeless Liaison.
MIGRANT	Migrant youth identified by Migrant Outreach Coordinator
RUNAWAY	Runaway in a program as per Runaway and Homeless Youth Act